

CLEARANCES REQUIRED FOR ALL ADULT LEADERS

Anyone working directly with the children in a volunteer position in the Parish and/or Cub Scouts must first have ALL clearances. They include: State Police, Child Abuse, Archdiocesan Safe Environment Training, On Line Mandated Reporter Training, FBI fingerprint if you HAVE NOT lived in the state of Pennsylvania continuously for 10 years.

- Copies of Certificates for these clearances and training, along with the Disclosure Form must be submitted to the Pack Committee Chair as soon as possible.

-In addition to these clearances, there is also an online training required by the Cub Scouts and Safe Environment training required by the Archdiocese.

Here is the website about clearances for scouts:

<https://www.colbsa.org/news-and-information/news-and-information/pa-child-protective-services-law.html>

1. Child abuse and criminal checks. Fingerprints only needed if has not lived in PA for past 10 years. If have lived in PA for past 10 years, need to sign disclosure which is the last bullet point:

- Report of Criminal History from the Pennsylvania State Police (PSP), \$10 (free after 7/25/15), 10-15 minutes: epatch.state.pa.us/Home.jsp
- Child Abuse History Clearance from the Department of Human Services, \$10 (free after 7/25/15), 20-30 minutes: www.compass.state.pa.us/cwis/public/home
- Fingerprint based FBI criminal history clearance submitted through the Department of Human Services, \$27.50, 5-10 minutes online and 10-15 minutes at the fingerprinting location: www.pa.cogentid.com/index_dpwNew.htm
- Volunteers who have resided in the Commonwealth of Pennsylvania for the past 10 years can submit a Disclosure Statement for Volunteers in lieu of the Fingerprint based FBI Clearance: keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/c_160267.pdf

2. The Scout site for training is: <https://my.scouting.org/>

You will need to create an account and then when get to main page on top right will see a black and red log saying "Youth Protection Training." It is a 3 part module.

We are Pack 1855, Northern District, just in case asked to give that information.

3. Safe Environment classes are offered at various times and locations through the city. Please go to www.virtus.org for information on classes offered and to sign up for a class. Click on HELP; enter the Philadelphia area and a list of upcoming training sites will come up.

-Once you have completed the Safe Environment training, you will need to complete the Mandatory Reporter Training: Go to www.childyouthprotection.org

Click on Training Institute, register and then take the Mandated Reporter Training course. It takes about a half hour. Once done, please print out the final certificate and submit it to the Pack Committee Chair.

All criminal record checks and child abuse clearances MUST be updated every 5 years. After the 5 year mark, your check and clearance are not valid. The safe environment training is necessary only once. Updates are not required at this time. Cub Scout training will need to be updated every 2 years. It is recommended that you update these clearances/trainings several months PRIOR to the expiration date, so that there is no lapse in your eligibility to volunteer.