



## Our Mother of Consolation Parish School

17 East Chestnut Hill Avenue ~ Philadelphia, PA 19118

Phone: 215-247-1060 ~ Web: [www.omcparish.com](http://www.omcparish.com)

Dear Parents and Guardians:

Thank you for your interest in Our Mother of Consolation School. We are a school that has, for one hundred and forty-nine years, been dedicated to the successful education of children with a special emphasis on Catholic Christian principles.

In an effort to clarify the process of parents finding out about and enrolling their child (ren) in our school, we have established a four-step process:

Step 1 – You may stop in or call our office at 215-247-1060 to request an information packet and/or schedule a visit to one of our Observation Days.

Step 2 – Complete and return to school the attached questionnaire. Subsequently, you will be called to set up a family visit. (*Children you may wish to enroll are required to be present at this meeting.*)

Step 3 – At our meeting I will have the opportunity to describe our school in detail. You will have the opportunity to ask questions. Together we will share ideas on educating your child. If your child has attended other schools, please provide copies of your student's latest report card and standardized tests at this meeting (these are not required if entering K or 1<sup>st</sup>). We cannot finalize acceptance to our school without all relevant records. At the conclusion of this meeting you will be given a copy of our Handbook of School Policies which we request you read over carefully.

Step 4 – While school is in session, you will need to schedule a time for your child to spend a day in classes with us. Subsequent to this and the return of the signed Handbook form indicating your support of school policies as described therein, you will receive a letter regarding your child's school admission.

Once your child has been accepted to our school, all required registration papers will be sent to you. Upon the return of all requested forms to the school office along with the \$150 registration fee, your child's place in school will be secured.

Again, I sincerely thank you for your interest in Our Mother of Consolation Parish School. I look forward to telling you more about our dedicated and experienced faculty, our programs of study, and our interest in helping children develop an ability to make good life decisions with God in mind.

If you have any further questions, please don't hesitate to contact us.

Sincerely,

Bruce Hagy  
Principal





# ***Our Mother of Consolation Parish School***

**17 E Chestnut Hill Ave – Philadelphia, PA 19118**

February 2011

Dear Parents,

Enclosed you will find the registration information for the 2011-12 school year at Our Mother of Consolation Parish School. You are asked to carefully read over the enclosed registration information with particular attention to the following:

## **Tuition Rates:**

The tuition rates are presented to reflect more clearly the amount you pay for tuition and the subsidy that the Parish pays to educate your child/ren. The tuition rate is based on the actual cost of \$4,750.00/student.

There are three tuition categories. An explanation of each level is on the registration form:

- Level I - OMC Participating Parishioner
- Level II - Catholic Non-Parishioner
- Level III - Non-Catholic or In-Active Catholic

## **Tuition Payment Plan:**

We will participate in the *SMART Tuition Program*. Each family will choose from the payment options available. Those families who have a history of delinquent tuition may be required to use the automatic deduction method for tuition payments. The *SMART* application is to be completed and returned with the registration form.

## **School Fees:**

Activity Fee (\$100.00/student – K to 8) - This fee covers the payment of lunch supervisors, art class supplies, music class supplies, guest speakers and special programs. This fee will allow us to provide additional programming during school hours, while at the same time eliminating the extra fees. The activity fee will be incorporated into your tuition and is paid through *SMART*.

Registration Fee (\$150.00/family) - This non-refundable fee must accompany the registration form and the *SMART* application in order for your registration to be processed.

## **Registration Process:**

The initial registration period for the 2011-12 school year is ***February 8 to March 11***. In order to guarantee a place for your child, you must register during this time. Registrations received after March 11, 2011 will automatically be placed in a waiting pool from which students will be accepted. With the intention of maintaining an appropriate number of students in each class there is the possibility that we will not be able to accept all students for a particular grade level. Students in the waiting pool will be accepted as follows: 1) OMC Parishioners; 2) Catholic, Non-Parishioners; 3) Non-Catholic, presently attending OMC School; 4) Non-Catholic, new registrations. The families of students in the waiting pool will be notified of their acceptance/non-acceptance by June 1, 2011.

For Catholic Non-Parishioners, as part of the registration process, you will need to make an appointment with your Pastor to discuss the subsidy (if any) that your home parish will pay to educate your child/ren at OMC School. Your Pastor must sign your registration form in order for it to be processed.

All application materials (registration form, *SMART* form & registration fee) are to be mailed directly to the Parish Office in the envelope provided. Please do not send your registration materials to the School Office, as this could delay your registration. Most importantly, please do not give registration materials to your child to bring into school.

**Tuition Assistance:**

If you are in need, we strongly encourage you to apply for tuition assistance. Financial aid is available through BLOCS (*Business Leadership Organized for Catholic Schools*). You can download the BLOCS application from OMC's website, [www.omcparish.com](http://www.omcparish.com) (school link) or request an application from the School Office. The deadline to apply is April 15, 2011.

There is also aid available through *Children's Scholarship Fund*. You can apply online by going to their website [www.csphiladelphia.org](http://www.csphiladelphia.org). The deadline to apply for CSF is March 1, 2011.

**Recruitment:**

Do you know someone who would benefit from a Catholic School Education at OMC? Please invite them to come to consider the possibility. You could receive a \$50.00 gift card of your choice for each family you refer to our Parish School. In order to qualify for a gift card, the student you refer must complete the application process, be accepted to the school, and start classes in September.

If you have any questions, or if you need assistance with the registration process, please contact Sharon Violi at the Parish Office (215-247-0430).

Thank you for choosing Our Mother of Consolation Parish School.

In de Sales,

Fr. Bob Bazzoli, OSFS  
Pastor

Mr. Bruce Hagy  
Principal



# Our Mother of Consolation Parish School

## 2011 – 2012 Registration Form

**Family Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Phone #:** \_\_\_\_\_ **Work Phone #:** \_\_\_\_\_

**Parish in which you are registered\*:** \_\_\_\_\_

*\*Your Pastor's signature is required on the back of this form.*

Student's First Name	Student's Last Name	Grade Entering
1		
2		
3		
4		

### Tuition Rates

Actual Cost of Education per Child	Level I		Level II		Level III	
	OMC Participating Parishioner		Catholic Non-Parishioner*		Non-Catholic or Inactive Catholic	
	**Tuition**	OMC Subsidy	**Tuition**	OMC Subsidy	**Tuition**	OMC Subsidy
1 \$ 4,750.00	1 \$ 2,990.00	\$ 1,760.00	1 \$ 4,450.00	\$ 300.00	1 \$ 4,750.00	No Subsidy
2 \$ 9,500.00	2 \$ 4,855.00	\$ 4,645.00	2 \$ 7,360.00	\$ 2,140.00	2 \$ 9,500.00	No Subsidy
3 \$ 14,250.00	3 \$ 6,200.00	\$ 8,050.00	3 \$ 9,300.00	\$ 4,950.00	3 \$ 14,250.00	No Subsidy

**\*Please meet with your Pastor for further subsidy.**

**OMC Parishioner:** My family regularly participates in the sacramental life of OMC Parish and we contribute to the Sunday collection as requested (\$10.00 per week).

**Catholic Non-Parishioner:** My family participates in the sacramental life of the parish in which we are registered and we contribute to the Sunday collection. We will meet with our Pastor for further subsidy.

**Inactive Catholic:** My family is registered in a parish but we do not participate in the sacramental life of the parish or contribute to the Sunday collection at the level requested.

**Non-Catholic:** My family is not a member of the Catholic Faith.

## Registration Deadline: March 11, 2011

*(Please complete form on other side)*

**School Fees:** Registration Fee (non-refundable)\*.....\$150.00/per family  
 Activity Fee\*\*.....\$100.00/per child

\* The registration fee will be refunded only to those families who do not gain admission to our school.  
 \*\* The activity fee covers lunch supervision, art class supplies, music class supplies, guest speakers and assemblies;  
 this fee is paid with your tuition through the **SMART Tuition Program** and will be deducted from your first payment.

**Calculating Your Tuition:** The tuition that you pay is only a portion of the actual cost of educating your child(ren). If you qualify, you may receive an additional subsidy from the parish in which you are registered. Your Pastor will determine the level of this additional subsidy.

**\*\*Tuition\*\*** (see table on other side and choose appropriate tuition rate) ..... \$ \_\_\_\_\_

Additional Subsidy from your Parish if applicable (please see your Pastor) ..... < \_\_\_\_\_ >

Discount of 2% *if paid in full by July 1<sup>st</sup>* ..... < \_\_\_\_\_ >

Sub-Total..... \_\_\_\_\_

Plus Activity Fee (# of Children \_\_\_\_\_ X \$100.00)..... + \_\_\_\_\_

**Total to be Paid to SMART Tuition** ..... = \$ \_\_\_\_\_

**Payment Plan:** Please indicate how your tuition will be paid by checking the appropriate box.

- Monthly Payment** - I will make 10 monthly payments (June thru March) using the **SMART Tuition Program** with the monthly invoices provided by **SMART**. (With this method, you can choose from the following options to make your tuition payments: Check or Money Order by mail, On-line by Check, On-line by Credit Card, Check-by-Phone, or On-line Bill Pay Service).
- Automatic Deduction** - I will make payments (June thru March) using the **SMART Tuition Program** automatic deduction option. (Families with a history of delinquent tuition may be required to use the automatic deduction method for tuition payments).
- Payment in Full** - I will make one full payment by July 1<sup>st</sup> using one of the methods mentioned above directly to **SMART** (You will receive a 2% discount if paid in full by July 1<sup>st</sup>).

**Tuition and all other fees for the 2010-11 school year must be paid up-to-date before you can register for the 2011-12 school year.**

**Registration Process:** In order to guarantee a place for your child, you must complete the registration process by **March 11**. Any registrations received after **March 11, 2011**, will be automatically placed in the waiting pool from which students will be accepted. The families of students in the waiting pool will be notified of their child's acceptance by June 1, 2011. Upon acceptance, you will receive additional forms which are to be completed and returned to the school as indicated. The registration fee will be refunded only to those families who do not gain admission to our school.

Catholic Families	Non-Catholic Families
<ul style="list-style-type: none"> <li>• Complete the registration form.</li> <li>• Complete the <b>SMART</b> Tuition Management form.</li> <li>• Meet with your pastor for additional subsidy (if any) and have him sign this form.</li> <li>• Provide a non-refundable \$150.00 registration fee – Check or Money Order made out to OMC Parish.</li> <li>• Mail the registration form, the fee, and the <b>SMART</b> form to the Parish Office in the envelope provided.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete the registration form.</li> <li>• Complete the <b>SMART</b> Tuition Management form.</li> <li>• Provide a non-refundable \$150.00 registration fee – Check or Money Order made out to OMC Parish.</li> <li>• Mail the registration form, the fee, and the <b>SMART</b> form to the Parish Office in the envelope provided.</li> </ul>

Pastor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_